

## **SCORING CRITERIA FOR EVALUATION OF CURRENT PHYSICAL ANTHROPOLOGY GRADUATE STUDENTS (OLD SYSTEM)**

All Physical Anthropology students will fill out a questionnaire in the spring semester concerning their accomplishments for the full academic year. The questionnaire forms the basis for the faculty to determine scores according to the following criteria. Scores for course performance for all but first-year students will be based on the *previous* spring and fall semesters. For course performance, first-year students will be scored only on fall semester grades. It is recognized that most students will have a job within or outside the department. Most students should be able to achieve a score of 4 in each category. Requests for adjustment of the expectations/time frame (due to medical, financial, or other concerns) will be considered.

### **1ST YEAR** (Scored in two categories; maximum score of 5)

#### **Course Performance and Professional Development**

5 = 4.0 GPA; 4 = 3.6-3.9 GPA; 3 = 3.3-3.5 GPA; 2 = 3.0 – 3.2 GPA, 1 = 2.5-2.9 GPA

Notes: (1) Grades of incomplete are treated as “B” until course is completed. (2) Please check the Graduate College Catalog for the two GPAs that the Graduate college requires to be 3.0 or better to graduate. These are (a) all of the courses on the *transcript* that are numbered 500 or above; AND, (b) all of the courses on the Program of Study, regardless of number. *Note that the Anthropology Department requires the Phase I (MA level) Program of Study GPA to be higher: 3.2.*

#### **Progress toward Degree**

Student is expected to form committee and obtain approval of a brief MA proposal by end of the first year.

Scoring: 5 = proposal is completed and approved by committee

4 = proposal is completed

3 = MA project formulated

2 = Committee formed

1 = MA project not yet formulated

#### **Professional Development**

While not required at the first year level, one point will be added to the mean score if at least one professional development item (e.g., applies for NSF fellowship, publishes or presents a paper, departmental or university service) is completed.

### **2ND YEAR** (Scored in 3 categories; maximum score of 15/3 = 5)

#### **Course Performance**

5 = 4.0 GPA; 4 = 3.6 – 3.9 GPA; 3 = 3.3-3.5 GPA; 2 = 3.0 – 3.2 GPA; 1 = 2.5-2.9 GPA

#### **Progress toward Degree**

Student is expected to complete an MA publishable paper by end of 2nd year.

Scoring: 5 = MA paper approved by committee

4 = MA paper completed

3 = MA paper in draft form

2 = Writing MA paper

1 = MA research in progress

0 = No progress

## **Professional Development**

Students at this level may develop professional skills and attain experience in a variety of ways. Participating in a field school or other fieldwork, learning methods of analysis outside of coursework, learning an appropriate foreign language, attending conferences or workshops, presenting a conference paper, applying for a grant, or serving on committees are examples.

Scoring: 5 = Did two or more of the following: conference presentation; fieldwork, collections work, or lab work; or applied for external funding or research grant, etc.

4 = Did at least one of the above

3 = Learned new methods/skills

2 = Attended a conference or workshop but did not do a presentation; served as student reps or on student committees

1 = Shows little professional development

0 = No measurable professional development

**3RD YEAR** (Scored in 4 categories; maximum score of 20/4 = 5)

**Course Performance** See criteria in Year 2

## **Progress toward Degree**

Student is expected to develop the dissertation project and complete one field statement (f.s.) and begin the second.

Scoring: 5 = one f.s. completed and approved and outline of second submitted

4 = one f.s. completed and approved

3 = draft of one f.s. circulated to committee

2.5 = draft of one f.s. submitted to chair

2 = f.s. in progress

1 = f.s. outline and proposal approved

0 = no progress

## **Professional Accomplishments**

A student at this level is minimally expected to do a conference presentation on his/her MA research.

Scoring: 5 = Completed two or more of the following: submitted a paper for publication, did a conference presentation, obtained grant funding for research, and/or served on a departmental or professional committee

4 = Submitted a paper for publication or did a conference presentation

3 = Applied for grant funding or served on a committee

2 = Attended a conference but did not do a presentation

1 = Shows little professional development

0 = No accomplishments

## **Professional Skills**

A student at this level is expected to have developed methodological skills beyond those obtained in on-campus coursework required by PA, participated in fieldwork, conducted work with collections, developed language, computer, or observational skills, developed teaching skills in stand alone courses or separate labs, etc.

- Scoring: 5 = Accomplished 2 or more of the above  
4 = Accomplished 1 of the above  
3 = Developed skills only through job or research required for MA/Ph.D. project  
2 = Learned new skills only through coursework  
1 = Shows little development of professional skills  
0 = Has not developed professional skills

*Note:* in the 3<sup>rd</sup> and 4<sup>th</sup> years, any 'excess' performance in professional accomplishments or professional skills categories can be applied in the other of these two categories.

**4TH YEAR** (Scored in 2 categories; maximum score of 10/2 = 5)

**Progress toward Degree**

Student is expected to complete the dissertation proposal (written proposal and oral defense); write the second field statement, and submit applications for funding (if necessary).

- Scoring: 5 = completed 2nd f.s and proposal defense (i.e., advanced to candidacy)  
4 = grant proposal submitted and second field statement in draft form  
3 = proposal orally defended  
2 = proposal approved by chair  
1 = completed proposal writing course  
0 = No progress beyond first f.s.

**Professional Development**

Students at this level are expected to have developed a research program permitting them to publish their research and present conference papers, obtain grants, conduct fieldwork or collections work, teach stand-alone courses, etc.

- Scoring: 5 = Accomplished 3 or more of above  
4 = Accomplished 2 of above  
3 = Accomplished 1 of above or developed additional methodological skills  
2 = Attended a conference but did not do a presentation  
1 = Shows little professional development  
0 = No accomplishments

**Professional Skills**

A student at this level is expected to have developed methodological skills beyond those obtained in on-campus coursework required by PA, participated in fieldwork, conducted work with collections, developed language, computer, or observational skills, developed teaching skills in stand alone courses or separate labs, etc.

- Scoring: 5 = Accomplished 2 or more of the above  
4 = Accomplished 1 of the above  
3 = Developed skills only through job or research required for MA/Ph.D. project  
2 = Learned new skills only through coursework  
2 = Shows little development of professional skills  
1 = Has not developed professional skills

**5TH YEAR** (Scored in 2 categories; maximum score of 10/2 = 5)

**Progress toward Degree**

Student is expected to conduct dissertation research and data collection.

- Scoring: 5 = research/data collection in progress

- 4 = student is waiting for funding but doing background research as possible
- 3 = defended dissertation proposal
- 2 = proposal completed but not defended
- 1 = proposal in draft form
- 0 = still working on field statements

**Professional Development** (See criteria for 5th year.)

**6TH YEAR** (Scored in 2 categories; maximum score of  $9/2 = 4.5$ )

**Progress toward Degree**

Ideally the student should have completed and defended the dissertation and is therefore not scored in the 6th year. For those who have not completed the Ph.D. in 6 years, the following criteria are applied.

- Scoring: 4 = dissertation circulating to committee but not defended
- 3 = dissertation in draft form to chair
  - 2 = dissertation writing in progress
  - 1 = conducting research/data collection
  - 0 = has not progressed beyond proposal

**Professional Development** (See criteria for 5th year.)

**7TH YEAR** (Scored in 2 categories; maximum score of  $8/2 = 4$ )

**Progress toward Degree**

Ideally the student should have completed and defended the dissertation in the 6th year.

Those who complete the Ph.D. in the 7th year are not scored. For those who have not defended in the 7th year, the following criteria are applied.

- Scoring: 3 = dissertation circulating to committee but not defended
- 2 = dissertation in draft form to chair
  - 1 = dissertation writing in progress
  - 0 = still conducting research/data collection

**Professional Development** (See criteria for 5th year.)