

SCORING CRITERIA FOR EVALUATION OF CURRENT PHYSICAL ANTHROPOLOGY GRADUATE STUDENTS in THE SCHOOL OF HUMAN EVOLUTION AND SOCIAL CHANGE

All Physical Anthropology students will fill out a questionnaire in the spring semester concerning their accomplishments for the full academic year. The questionnaire forms the basis for the faculty to determine scores according to the following criteria. Scores for course performance for all but first-year students will be based on the *previous* spring and fall semesters. For course performance, first-year students will be scored only on fall semester grades. Most students should be able to achieve a score of 4 in each category.

1ST YEAR (Scored in two categories; maximum score of 10/2 = 5)

Course Performance and Professional Development

5 = 4.0 GPA; 4 = 3.6-3.9 GPA; 3 = 3.3-3.5 GPA; 2 = 3.0 – 3.2 GPA, 1 = 2.5-2.9 GPA

Notes: (1) Grades of incomplete are treated as “B” until course is completed. (2) The Graduate College Catalog requires two GPAs to be 3.0 or better to graduate. These are (a) all of the courses on the *transcript* that are numbered 500 or above; AND, (b) all of the courses on the Program of Study, regardless of number. *Note that the Anthropology Department requires the Phase I Program of Study GPA to be higher: 3.2.*

Progress toward Degree

Student is expected to form an advisory committee and begin to discuss topics of interest with them. As students are expected to turn in two research papers and give a presentation in their second year, at least one of those should be based on a project from a class in the first year.

Scoring: 5 = one research paper read and approved by committee
4 = one research paper in class form, committee formed
3 = Committee formed

Professional Development

While not required at the first year level, additional consideration will be given to having one professional development item (e.g., applies for NSF fellowship, publishes or presents a paper, departmental or university service) completed.

2ND YEAR (Scored in 3 categories; maximum score of 15/3 = 5)

Course Performance

5 = 4.0 GPA; 4 = 3.6 – 3.9 GPA; 3 = 3.3-3.5 GPA; 2 = 3.0 – 3.2 GPA; 1 = 2.5-2.9 GPA

Progress toward Degree

Student is expected to complete two research papers and deliver a 15-minute presentation on one of those papers at a spring colloquium. At this time the PA faculty will evaluate the students and advise them if they will be allowed to continue into the Phase II part of the program.

Scoring: 5 = portfolio of two papers approved by committee and submitted by April 1
4 = 1 paper approved and submitted by April 1
3 = papers in progress
1 = research in progress
0 = No progress

Professional Development/Professional Accomplishments/Professional Skills

A. Students at this level may develop professional skills and attain experience in a variety of ways. Participating in a field school or other fieldwork, learning methods of analysis outside of coursework, learning an appropriate foreign language, attending conferences or workshops, presenting a conference paper, applying for a grant, or serving on committees are examples.

B. In addition, students are expected to have developed methodological skills beyond those obtained in on-campus coursework required by SHESC, conducted work with collections, developed language, computer, or observational skills, developed teaching skills in stand alone courses or separate labs,

Scoring: 5 = Did two or more of the above in either A or B (or a combination)

4 = Did at least one of the above in either A or B

3 = Attended a conference or workshop but did not do a presentation; served as student representative or as student member of School committees

0 = No measurable professional development

3RD YEAR (Scored in 3 categories; maximum score of 15/3 = 5)

Course Performance See criteria in Year 2

Progress toward Degree

Student is expected to develop the dissertation project and complete a field statement (f.s.).

Scoring: 5 = f.s. completed and dissertation topic identified in brief proposal (2 pages)

4 = f.s. completed and approved by April 1.

3 = draft of f.s. circulated to committee

2.5 = draft of f.s. submitted to chair

2 = f.s. in progress

1 = f.s. bibliography and short proposal approved

0 = no progress

Professional Development/Professional Accomplishments/Professional Skills

A. Students at this level may develop professional skills and attain experience in a variety of ways. Participating in a field school or other fieldwork, learning methods of analysis outside of coursework, learning an appropriate foreign language, attending conferences or workshops, presenting a conference paper, applying for a grant, or serving on committees are examples.

B. In addition, students are expected to have developed methodological skills beyond those obtained in on-campus coursework required by SHESC, conducted work with collections, developed language, computer, or observational skills, developed teaching skills in stand alone courses or separate labs,.

Scoring: 5 = Did four or more of the above in A or B or a combination

4 = Did at least three in A or B or a combination

3 = Did at least two in A or B or a combination

2 = Did at least one in A or B

1 = Attended a conference or workshop but did not do a presentation; served as student representatives or as student member of School committees.

0 = No measurable professional development

4TH YEAR (Scored in 3 categories; maximum score of 15/3 = 5)

Course Performance See criteria in Year 2. Normally, student completes all formal coursework required by the School and the Physical Anthropology Subdiscipline in this year.

Progress toward Degree

Student is expected to take the proposal writing course; complete the dissertation proposal (written proposal and oral defense); and submit applications for funding (if necessary). If funding is unnecessary students are expected to turn in their proposal in NSF format to their committee.

Scoring: 5 = completed proposal defense and submitted grants (i.e., advanced to candidacy)

4 = completed proposal defense

3 = proposal circulated to committee

2 = proposal approved by chair

1 = completed proposal writing course

0 = No progress beyond f.s.

Professional Development/Professional Accomplishments/Professional Skills

A. Students at this level may develop professional skills and attain experience in a variety of ways. Participating in a field school or other fieldwork, learning methods of analysis outside of coursework, learning an appropriate foreign language, attending conferences or workshops, presenting a conference paper, applying for a grant, or serving on committees are examples.

B. In addition, students are expected to have developed methodological skills beyond those obtained in on-campus coursework required by SHESC, conducted work with collections, developed language, computer, or observational skills, developed teaching skills in stand alone courses or separate labs,

Scoring: 5 = Did four or more of the above in A or B

4 = Did at least three of the above in A or B

3 = Did at least two of the above in A or B

2 = Did at least one of the above in A or B

1 = Attended a conference or workshop but did not do a presentation; served as student reps or on student committees

0 = No measurable professional development

5TH YEAR (Scored in 2 categories; maximum score of 10/2 = 5)

Progress toward Degree

Student is expected to conduct dissertation research and data collection.

Scoring: 5 = research/data collection in progress

4 = defended dissertation proposal (advanced to candidacy)

3 = proposal completed but not defended

2 = proposal in draft form

0 = still working on field statement

Professional Development (See criteria for 4th year.)

6TH YEAR (Scored in 2 categories; maximum score of $9/2 = 4.5$)

Progress toward Degree

Ideally the student should have completed and defended the dissertation and is, therefore, not regularly scored in the 6th year. For those who have not completed the Ph.D. in 6 years, the following criteria are applied.

Scoring: 5: dissertation completed and defended

4 = dissertation circulating to committee but not defended

3 = dissertation in draft form to chair

2 = dissertation writing in progress

1 = conducting research/data collection

0 = has not progressed beyond proposal

Professional Development (See criteria for 4th year.)

7TH YEAR (Scored in 2 categories; maximum score of $8/2 = 4$)

Progress toward Degree

Ideally the student should have completed and defended the dissertation in the 6th year.

Those who complete the Ph.D. in the 7th year are not regularly scored. For those who have not defended in the 7th year, the following criteria are applied.

Scoring: 3 = dissertation circulating to committee but not defended

2 = dissertation in draft form to chair

1 = dissertation writing in progress

0 = still conducting research/data collection

Professional Development (See criteria for 5th year.)