

CSE593 Activity Schedule and Grading Weights Sample

This table is based on the Projects advised by Dr. Yinong Chen.

For other students, please check with your instructors

This schedule is designed for spring and fall semester. If the course is running in the summer 8-week session, two week's activities will be condensed into one week. The due dates in the schedule must be followed. No grace period.

| Week | Report | Content Description | Due date |
|--------|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| Week 1 | Report 0: Initial discussion and planning | This should have happened before the semester starts or in the first week. You just need to submit the initial discussions that you had with your instructor. | 1/15 Sunday of week 1 Extended to 1/22 |
| Week 2 | Lecture 1 & Test Lecture 2 & Test | Project Management Design Process | 1/22 Saturday of week 2 |
| Week 3 | Report 1: Initial proposal | Follow the attached proposal outline as much as you can. Read the lecture slides attached. Submit this form with the planned submission dates. | 1/29 Saturday of week 3 |
| Week 4 | Lecture 3 & Test Lecture 4 & Test | Research and Literature Review Project Planning | 2/5 Saturday of week 4 |
| Week 5 | Report 2: Biweekly progress | Follow the biweekly report format | 2/12 Saturday of week 5 |
| Week 6 | Lecture 5 & Test Lecture 6 & Test | Report Writing Proposal Writing and Mid-Term Report Requirement | 2/19 Saturday of week 6 |
| Week 7 | Report 3: Biweekly progress | Follow the biweekly report format | 2/26 Saturday of week 7 |

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| Week 8 | Fall Break 10/7 – 10/11 | Prepare for the Mid-Term Report | 3/5 Saturday of week 8 |
| Week 9 | Spring Break | Spring Break March 6 - 12 | 3/6/2023 - 3/12/2023 |
| Week 10 | Report 4: Mid-Term Report (Full proposal) | Please follow the PPT slides of the “Lecture 5: Report Writing” and “Lecture 6: Proposal Writing”. | 3/19 Saturday of week 9 |
| Week 11 | Lecture 7 & Test Lecture 8 & Test | Engineering Ethics Monte Carlo Simulation | 3/26/20 Saturday of week 11 |
| Week 12 | Report 5: Biweekly progress | Follow the biweekly report format | 4/2 Saturday of week 12 |
| Week 13 | Lecture 9 & Test Lecture 10 & Test | Final Report Writing and Requirement Presentation Techniques | 4/9 Saturday of week 13 |
| Week 14 | Report 6: Biweekly progress | Follow the biweekly report format | 4/16 Saturday of week 14 |
| Week 15 | Big Preparation | Final Report and Presentation. Final report, demonstration video, and project solution will be due next week! | 4/23 Saturday of week 15 |
| Week 16 | Report 7: Final Report | Please follow the PPT slides of the “Report 5: Report Writing” and “Lecture 9: Final Report Writing | 4/30 Saturday of week 16 |
| Week 16 | Report 8: Final Demo / PPT Slides with Audio | Please follow the PPT slides of the “Lecture 10: Presentation Techniques”. If the file is too big, you can place the file in an external drive. | 4/30 Saturday of week 16 |
| Week 16 | Report 9: Project Solution / Code | Please submit project and source code, with a read me file that show steps of loading and testing the code. | 4/30 Saturday of week 16 |

Activity Weights:

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| Lecture Exercises | 10% |
| Initial discussion and planning | 5% |
| Initial proposal | 10% |
| Biweekly progress reports: | 20% |
| Mid-Term: | 20% |
| Final Report: | 25% |
| Final demo/PPT slide show/code: | 10% |

Comments:

The purposes of these documents are:

Bi-weekly: make sure that the project is running smoothly with steady progress.

Mid-term report: summarize what has been done, and based on the work so far to propose the remaining work.

Final report: put together what has been done, with analysis and recommendation.

Demonstration/Presentation/Code: The slides pick up the important stuff in the form of a short presentation and demonstration.

Late submission deduction policy:

- All report submissions are due on Saturday. No penalty for late submissions that are received within 24 hours after the deadline (Sunday submission);
- For the lecture test, the test will be disabled at 11:59pm on Sunday.
- For the reports, 10% grade deduction for Monday submission and 20% grade deduction for Tuesday submission! The submission link will be disabled at 11:59pm on Tuesday.

Where to Submission?

All reports must be electronically submitted to the report folder where you downloaded the assignment paper. Reports must be submitted either in Word doc or in PDF. Submission with multiple files must be zipped into a single file.