1. Type in an appropriate subject line.

2. Write a brief description of what you found.

3. Paste in the URL for the Creative Commons licensed content you found.

4. Select the URL you just pasted.

5. Click on the Hyperlink button to open the link editor.

6. Paste in the URL to Link Path

7. It is a very good idea to have links that point to things external to Blackboard targeted to open in a New Window when they are clicked. You can ignore the Title and class fields.

8. Click on the Insert button.