



WHAT IS RESPONDUS LOCKDOWN BROWSER?

Respondus LockDown Browser is a secure browser for taking tests in Blackboard. It prevents you from printing, copying, going to another URL, or accessing other applications during a test. If a Blackboard test requires that Respondus LockDown Browser be used, you will not be able to take the test with a standard web browser.

Respondus LockDown Browser should only be used for taking Blackboard tests. It should not be used in other areas of Blackboard.

INSTALLING RESPONDUS LOCKDOWN BROWSER

If Respondus LockDown Browser has already been installed, skip to the next section. To download and install Respondus LockDown Browser, follow these steps:

Windows computers:

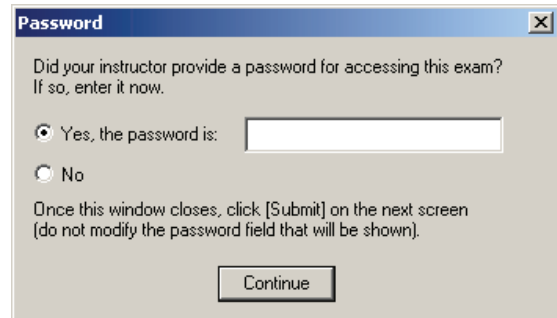
- Your institution will provide the link for downloading and installing Respondus LockDown Browser.
- Follow the download page instructions to obtain the correct installation program.
- Start the LockDown Browser installation program and follow the onscreen instructions to complete the install.

Macintosh computers:

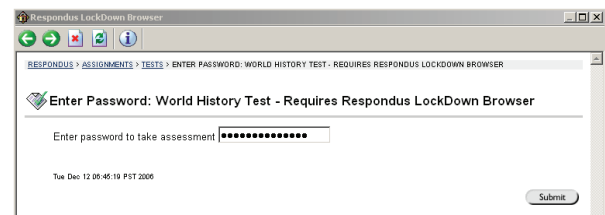
- Be sure that OSX 10.3.9 or higher is being used (512K RAM minimum).
- Your institution will provide the link for downloading and installing Respondus LockDown Browser.
- During the installation, select **Yes** when prompted to run the Java application.
- Follow the onscreen instructions to complete the install.

TAKING A TEST

1. Close all programs, unless one is used to connect you to the Internet.
2. Locate the "LockDown Browser" shortcut on the desktop and double-click it. (For Macintosh users, launch "LockDown Browser" from the Applications folder.)
3. If prompted to close a blocked program (e.g. screen capture, instant messaging) choose **Yes** when prompted.
4. Login to your Blackboard course.
5. Navigate to the test and select it.
6. A pop-up window will ask whether the instructor has required a password for the test.



- If a test password (such as the word "apple") is required by the instructor to start the test, select the **Yes** option, enter the password, and click the **Continue** button.
 - If the instructor did not set up the test with a password, the **No** option should be selected. Click the **Continue** button.
7. Regardless of the selection made in the previous step, Respondus LockDown Browser will automatically fill in a special password on the next screen. It's important that this special password isn't modified. Click the **Submit** button.



8. The test will then start. (Note, once a test has been started with Respondus LockDown Browser, you cannot exit until the **Submit** button is clicked.)

PROBLEMS?

If you have problems downloading, installing, or taking a test with Respondus LockDown Browser, contact your instructor.

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